

# PARA INGLÊS LER

**SENIOR TAX ANALYST WITH 20+ YEARS OF EXPERIENCE AND A COMPREHENSIVE GRASP OF THE DIFFERENT BRAZILIAN TAX REGIMES IN THE MUNICIPAL, STATE AND FEDERAL SPHERES**

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## **PROFESSIONAL PROFILE**

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Tax Professional/Specialist with more than 20 years in BPO companies, accounting offices, telecommunications groups and retailers (e-Commerce), always ascertaining and reducing tax liabilities, analyzing risks and pointing out opportunities through a comprehensive grasp of:

- ✓ Direct Taxes
- ✓ Management Reports
- ✓ Issuance of Clearance Certificates
- ✓ Inspections and External Audits
- ✓ Accounting Entries
- ✓ Municipal Taxes (ISS)
- ✓ Inventory Control
- ✓ Ancillary Tax Obligations
- ✓ Tax Planning
- ✓ Service to Public Entities
- ✓ Equity Accounts
- ✓ Income Statements
- ✓ Tax Classification of Goods (NCM)
- ✓ Internal/External Customer Service

360° view of the Brazilian tax environment in the municipal, state and federal spheres, including the Real Profit, Presumed Profit and Simples Nacional regimes, indirect (ISS, ICMS, ICMS-ST, PIS/COFINS, IPI), withholding (ISS, INSS, IRRF, PIS/COFINS, CSL) and direct (IRPJ, CSLL) taxes, and ancillary tax obligations (ECF, ECD, DCTF, EFD Contribuições, PERDCOMP, DIRF, GIA, GISSONLINE, NFTS).

Managed teams with up to 5 employees.

IT Skills: Excel, Word, Power Point, Internet, Contmatic G5/Accounting, Prosoft DOS Accounting System, Microsiga Protheus and SAP (FI module).

Native Portuguese | Intermediate English

## **PROFESSIONAL EXPERIENCE**

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COMPANY 1 10/2021 - present

Auditing, Accounting, Tax, Social Security, Due Diligence (M&A) Consultancy.

### **Tax Consultant - Direct Taxes Area**

- ✓ Provided service to the Pharmaceutical Bausch + Health Group.

COMPANY 2 04/2015 – 09/2020

World leader in BPO.

### **Tax Specialist - Direct Taxes Area** (06/2018 – 09/2020)

- ✓ Provided service to companies in different areas of activity, such as service providers (Microsoft Group), commercial importers and industries.

### **Senior Tax Consultant - Special Projects Area** (01/2017 – 06/2018)

- ✓ Projects related to the delivery of ancillary obligations and analysis and reprocessing of federal and municipal taxes.

### **Senior Tax Consultant** (04/2015 – 01/2017)

- ✓ Assigned to SKY Brasil Serviços Ltda (Cable TV provider, DTV modality).

**PROFESSIONAL EXPERIENCE (Cont.)**

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COMPANY 3 E-Commerce of furniture and household utilities. <b>Senior Tax Analyst/Tax Coordinator</b> ✓ Coordinated a team of 4 employees, including trainees and assistants at the headquarters in São Paulo and at the distribution center in Jundiaí.	03/2012 – 01/2014
COMPANY 4 Telecommunications company. <b>Tax Analyst</b>	01/2009 – 03/2012
COMPANY 5 One of the five largest accounting networks in the world. <b>External Audit Assistant</b>	09/2007 – 01/2009
COMPANY 6 Accounting company. <b>Trainee of the Tax Department</b>	01/2007 – 09/2007
COMPANY 7 Accounting company. <b>Accounting Assistant</b> <b>Office Assistant</b> <b>Office Boy</b>	03/1997– 01/2007

**EDUCATION**

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<b>Degree in Accounting Sciences</b> Centro Universitário Fundação Santo André	2009
<b>Technical Education in Accounting</b> E.E. Loureiro Junior	2002

**MAIN COURSES**

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General English - Exchange in Australia between Aug/2014 and Jan/2015 at Langports English Language College.
Training in Law 11.638/2007 - BDO Trevisan Auditores Independentes.
INSS Withholding Training - Claro S/A
Tax Returns - Lecture: Rules for Filing - 2015 and Income Reports - Refresher (CRC/SP)
Lecture: English in the life of the Accounting Professional (CRC/SP)